

B8.

SPEED LETTER		REPLY REQUESTED		DATE
		YES	NO	27 July 1977
TO : DDA/Assistant for Information		FROM:		
ATTN: [] BX-4		DC/ISS/DDO - []		
SUBJECT: Classification (and non-classification) by Paragraph.				
Hal:				
<p>In their zeal to fulfill the requirements of [] many Agency personnel are burdening the paragraphs of unclassified correspondence with cumbersome references to control markings like "U/AIUO". As I understand the requirement (and I have discussed it with [] C/RCB, who sees it the same way), paragraph markings are called for <u>only</u> when the memo or document is in fact classified. Differentiation between classified paragraphs and unclassified paragraphs then meets the requirements of <u>classification</u> by paragraph. In completely unclassified documents <u>control</u> markings by paragraph are unnecessary; it is sufficient to mark an unclassified memo with appropriate control markings at the top and bottom of the page.</p>				
<p>You may wish to include guidance on this in any revision of [] or in the permanent regulation which will supplant the notice.</p>				
cc: C/PCS [] C/RCB []				
REPLY				
<p><i>I spoke with Bruce + informed him that we do not intend to put out any further guidance at this point. I will just wait for the new executive orders + incorporate all changes into our regs. Instances where AIUO are marked by para with AIUO are overlooked.</i></p>				
SIGNATURE				
RETURN TO ORIGINATOR				

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